

**COMPETITIONS: RULES, REGULATIONS AND STRUCTURE** 

## **ANNEXURE A**

## 1 COMPETITIONS: RULES, REGULATIONS AND STRUCTURE

All competitions shall be conducted according to FIFA rules, except where provided for differently.

# a. Registering your Club/School

- a. Team Registrations:
  - i. All Teams Participating need to register their entity with Hopsol Youth Soccer League by Submitting the following:
  - ii. Club Registration Form (Whether a Club or School or Institution)
  - iii. Pay the Registrations fees.
  - iv. The Applications needs to be handed in to the Hopsol League Administration Team.

## b. Player Registration:

- i. The team/club needs to hand in the registration forms to the league administrator as determined by Management Committee.
- ii. The following documents need to be included in the registration process:
  - 1. Full Birth certificate. (Certified Copy)
  - 2. Player Application Form signed and filled out.
  - 3. 2 Passport Pictures (Size 37mm by 52mm)
  - 4. N\$ 75 per Player.

## b. Players Registration per Age Groups

- a. Teams are allowed to register players in the following age groups:
  - i. U9 (Maximum amount of players per team are 15) 5@side
  - ii. U10 (Maximum amount of players per team are 18) 7@side
  - iii. U11 (Maximum amount of players per team are 18) 7@side
  - iv. U12 (Maximum amount of players per team are 18) 9@side
  - v. U13 (Maximum amount of players per team are 18) 11@side
  - vi. U15 (Maximum amount of players per team are 25) 11@side
  - vii. U17 (Maximum amount of players per team are 25) 11@side

#### 2 AGE GROUPS

League and / or Cup competitions shall be conducted in the under 9, 10, 11, 12, 13, 15 and 17 age groups and Super League and / or Cup competitions for players from the under 19 and 21 age groups. Any one (1) team selected for a specific Super League or Cup match, shall be restricted to fielding a maximum of five (5) under 21 players, only three (3) of whom shall be allowed on the field of play at any given time during such a match.

## **3 QUALIFICATION OF PLAYERS**

- 3.1 School's teams and regional teams shall be selected from registered players only.
- 3.2 Only pupils officially enrolled at a school or educational institution are eligible for participation.
- 3.3 Pupils attending non-member schools or member schools not participating in a specific age group shall be allowed to play for teams of another member, provided such a player's registration is accompanied by a letter of approval from the Principal of the non-participating school or educational institution, on condition that a maximum of four (4) such players may be used by any one (1) team and that such players may not be registered for or fielded by their own school.
- 3.4 Special approval must be requested from the Executive Committee to register any player/s not officially enrolled at the member school wishing to make use of such player/s
- 3.5 Schools shall be allowed to field combined teams under condition that a written application, stating proper reason, is submitted with such registration and is approved by the Executive Committee.
- 3.6 Any player coming of age in a specific age group during the calendar year a competition is being conducted, is eligible to participate in that specific age group, for example: a player who turns 15 in the course of a season shall be considered as an under 15 player for the entire calendar year/season.
- 3.7 From the Under 9, up to and including the Under 13 age groups girls' players may be registered and selected to play for boys' teams.
- 3.8 Only players with the appropriate documents required for age control may be fielded.
- 3.9 No player shall be permitted to play for more than one (1) school or Academy or Club but can compete in more than one (1) age group of the same School/Academy when eligible.
- 3.10 Players that are playing for a "First/Second Division" teams may be registered to play in the Hopsol Youth League.
- 3.11 A player shall only be allowed to participate in senior or adult soccer if he has attained the age of 17 years and has obtained the written permission of his parents or guardian and Principal or Chairman.
- 3.12 A player's obligations to his school's team shall be put before obligations he may have towards a club participating in senior or adult soccer. Except that player has obtained permission to play for his club.

# 3.13 Age Group Classifications

a. Age Groups: (Calendar Year: 1 January – 31 December of that year)

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i. U9 – turning not older than 9 in that calendar year (Born 2011)
ii. U10 - turning not older than 10 in that calendar year (Born 2010)
iii. U11 – turning not older than 11 in that calendar year (Born 2009)
iv. U12 - turning not older than 12 in that calendar year (Born 2008)
v. U13 – turning not older than 13 in that calendar year (Born 2007)
vi. U15 – turning not older than 15 in that calendar year (Born 2006/2005)
vii. U17 – turning not older than 17 in that calendar year (Born 2004/2003)
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#### **4 REGISTRATION OF PLAYERS**

- 4.1 There shall be no limit on the number of players a member may register.
- 4.2 The Management Committee may ask members to nominate a squad or limited number of registered players for participation in cup competitions and the final rounds of league competitions.
- 4.3 Applications for the late registration of players shall be in writing, stating good reasons, and shall reach the Competition Organizer / Group Convener at least seven (7) days in advance. Such players shall only become eligible for selection with the Executive Committee's / Organizer's / Convener's approval, or should such approval not be forthcoming, seven (7) days after the date of the original application for late registration.
- 4.4 Players shall be registered under their full names as on the Birth Certificate.
- 4.5 Members shall bear full responsibility for the correctness of players' particulars submitted for registration purposes.

### 5 AGE CONTROL

- 5.1 Age control shall be conducted before every match.
- 5.2 A player's card shall be requested and inspected before a player may enter the field of play.
- 5.3 Any visible alterations to the documents mentioned in paragraph 5.2. shall invalidate such a document.
- 5.4 Full particulars i.e. Christian names and Surname shall be used on players' cards.
- 5.5 The player's photograph shall be partially covered with the official stamp of the school or educational institution, soccer clubs and academies.
- 5.6 Players must be easily recognizable from photographs used on their player's cards.
- 5.7 The first time he is being registered, a member shall submit for each player a birth certificate with two (2) passport photographs, one of which shall be attached to the birth certificate and partially covered with

the official school stamp plus the registration fee set out by the Management committee for that season. Such documents shall be kept on file for reference purposes. Photographs shall be updated when necessary, or at least once: When a player reaches the age of fourteen (14).

## **6 MATCHES**

- 6.1 Duration of play
- 6.1.1 Under 9: 3 times 15 Minutes
- 6.1.2 Under 10, 11 & 12: 25 minutes each way.
- 6.1.3 Under 13: 30 minutes each way.
- 6.1.4 Under 15: 30 minutes each way.
- 6.1.5 Under 17: 35 minutes each way.
- 6.1.6 Under 19/Super League: 40 minutes each way.
- 6.1.7 Under 17 and Girls' Super League / Cup: 30 minutes each way.
- 6.1.8 Boys' Super League / Cup competitions: 35 minutes each way.
- 6.1.9 An interval of 5 minutes shall be allowed.
- 6.1.10 Should a draw arise in the semi-finals and finals of a competition; extra time shall be played without interval:
- 6.1.6.1 Under 9, till Under 15: 10 minutes each way.
- 6.1.6.2 Under 17, Super League and Cup competitions: 15 minutes each way.
- 6.2 Start of play
- 6.2.1 Scheduled kick-off times shall be observed strictly.
- 6.2.2 Teams should arrive at the field of play 30 minutes before the scheduled kick-off time for age control.
- 6.2.3 A grace period of 15 minutes shall be allowed after the scheduled kick-off time for play to resume.

## 6.3 POSTPONEMENT

- 6.3.1 Matches can only be postponed with mutual consent and with good reason, no later than 36 hours before the original scheduled kick-off time.
- 6.3.2 No points shall be awarded for matches not played by the date determined by the Management Committee for the completion of the preliminary rounds of a competition unless a member can prove that failure to play such a match can be contributed to indifference or neglect on the part of their opponents.

- 6.3.3 No points shall be awarded for matches not played by the time the next round of a cup competition or the next round of League finals resumes, in which case, both teams shall be suspended from such competition, unless there is proof that failure to play such a match was caused by the indifference or neglect of the opponent.
- 6.4 Score cards (team returns)
- 6.4.1 A score card shall be filled out in full for each match, shall be signed by the appropriate parties and reach the competition organizer at the end of every league day.
- 6.4.2 In knock-out / Cup competitions and the final / play-off stages of a competition score cards must reach the competition organizer at the end of the Match/Cup day.
- 6.4.3 A score card shall also be filled out and sent in when points are handed down for a match or the opponents fail to turn up for a match.
- 6.4.4 Original score cards shall in all cases be forwarded to the competition organizer.
- 6.4.5 Only legal surnames and Christian names shall be used on score cards.
- 6.4.6 A maximum number of 12 players' names in the U9 shall be noted on the score card of a match.
- 6.4.7 A maximum number of 16 players' names in the U10 till U13 shall be noted on the score card of a match.
- 6.4.8 A maximum number of 18 players' names in the U15 U19 shall be noted on the score card of a match.
- 6.4.9 Any player whose name is noted on the score card shall be considered as a member of the team, irrespective of whether such a player has entered the field of play or not.
- 6.5 Substitution of players
- 6.5.1 Substitution in the Under 9 up to Under 13 any number of substitutions can be made.
- 6.5.2 Substitution in the Under 15 up to Under 19 category a maximum of four (4) players shall be permitted.
- 6.5.3 Only seven (7) players' names in the U9 & U10 shall be noted as substitutes.
- 6.5.4 Only seven (7) players' names in the U11 & U12 shall be noted as substitutes.
- 6.5.5 Only seven (7) players' names in the U13 shall be noted as substitutes.
- 6.5.6 Only seven (7) players' names in the U15 till U19 shall be noted as substitutes.
- 6.5.7 Substitutes' names noted on the score card shall be considered as players used for that match, whether they have entered the field of play or not.
- 6.6 Points allocation
  - Three (3) points shall be awarded for a win, one (1) point for a draw and zero (0) points for a loss.
- 6.7 Determination of winners

- 6.7.1 In case of a draw in a cup competition or the quarter finals of a league competition, and a draw after extra time has been played in the semi-finals or final of a competition, penalty kicks shall determine the winner, each team alternately having five (5) opportunities at goal.
- 6.7.2 If teams are still drawn after five (5) penalty kicks, the "sudden death" rule shall apply: the first team to convert one more penalty kick than its opponent, shall be the winner.
- 6.7.3 Should bad light or weather prevent penalty kicks from being taken, the winner shall be determined with the tossing of a coin or the drawing of lots.
- 6.7.4 In the event of a draw in the semi-final or final of a competition, extra time shall be played as stipulated in paragraph 6.1.6. of Annexure A.
- 6.7.5 In matches where extra time is played to determine the winner, the "golden goal" rule shall apply: the first team to score a goal shall be declared the winner and play shall discontinue.
- 6.7.6 In case of two (2) or more teams having an equal number of points after the preliminary rounds of a competition, the classification of teams shall be determined by the best goal difference. If the goal difference is not decisive, the team which scored more goals shall be placed first. Should the number of goals scored not determine a winner, the result of the match or matches between the concerned teams shall be considered, the team that won on aggregate if a home and away match were played or the team that scored more goals away from home in the case of an aggregate draw, being placed first. If only one match was played, the winner or team which scored first in a drawn match, shall be placed first.
- 6.7.7 The winner of the group in the preliminary stage of the league shall be declared the overall winner if only one (1) group per age is accommodated in the competition and only if two (2) rounds have been played in that preliminary stage. If only one (1) round is played in that one (1) group the normal play-off rules will apply.
- 6.8 Withdrawal, suspension or expulsion from a competition
- 6.8.1 Should a team withdraw from a competition or be suspended or expelled from a competition before it has played half the number of matches originally scheduled, all results for matches already played by such a team, shall automatically be disallowed.
- 6.8.2 Should a team withdraw from a competition or be suspended or expelled from a competition on or after the point at which the competition has reached its halfway stage, the remainder of its results shall automatically be awarded to the opponent with a score of three (3) goals to nil (0).

### 7 FIELD OF PLAY

- 7.1 Members shall register home fields with the Association at the start of each season, shall bear full responsibility for booking, arranging and preparing the field of play for home matches, and shall be responsible for all expenses incurred for this purpose.
- 7.2 Fields shall have the correct measurements, shall bear distinctly the necessary markings and have standard size, netted goal boxes.

- 7.2.1 Under 9: The size of the field shall be 20m wide by 30m long. The Goalkeeper Box shall either be a 7-meter D/half circle or a 7-meter zone away from the goal and using the whole width of the field. The size of the goals shall be not more than 2 meters high and not wider than 3 meters.
- 7.2.2 Under 10/11: The size of the field shall be a minimum of 30 and maximum 38 meters wide and a minimum of 50 meters long and maximum of 58 meters. The Goalkeeper Box shall either be 10 meters long and 20 meters wide. The size of the goals shall be not more than 2 meters high and not wider than 5 meters.
- 7.2.3 Under 12: The size of the field shall be a minimum of 40 and maximum 55 meters wide and a minimum of 65 meters long and maximum of 75 meters. The Goalkeeper Box shall either be 16 meters long and 30 meters wide. The size of the goals shall be not more than 2 meters high and not wider than 5 meters.
- 7.2.4 Under 13: The size of the field shall be Box to Box on a standard FIFA adult soccer size field.
- 7.2.5 Under 15-19: The size of the field and goal shall be standard FIFA adult soccer field size.
- 7.3 During play-off stages and final matches only standard size grass fields will be used.
- 7.4 Opponents have the responsibility to ensure that the requirements mentioned in paragraph 7.1. are met.

# 7.5 Laws of the game and Adjustments:

- a. The Laws of the game shall be that of the official international football body( FIFA).
- b. However in the younger ages there will be adjustments.

## c. U9 Rule Adjustments:

- i. Back pass rule applies.
- ii. No offside rules apply.
- iii. Distance away from free kick 5 meters.
- iv. Distance from all other set pieces at least 5 meters. (corners, throw ins)
- v. "Fair play zone" at least 6 meters.
- vi. No challenging of the Goalkeeper allowed inside the Box immediate free kick.
- vii. Rolling Substitutions. Unlimited as per Roster restrictions. No more than 7 substitutes allowed on bench per game.
- viii. Cards/Cautioning by referee and coach. If persistent player can be sent off. Yellow Card team plays with 1 less player for 10min.

  Red Card team continues playing with 1 less player for the duration of the game. Player that conceded red card may not continue with the game and is banned for the next match.

ix.

- d. U10 U12 Rule Adjustments:
  - i. Back pass rule applies.
  - ii. No offside rules apply.
  - iii. Goal Kicks (international law)
  - iv. Distance away from free kick 9 meters.

- v. Distance from all other set pieces either outside the zone or at least 4 meters distance from the player with the ball. (corners, throw ins)
- vi. "Fair play zone" at least 3 meters around the field.
- vii. No challenging of the Goalkeeper allowed inside the Box immediate free kick.
- viii. Rolling Substitutions. Unlimited as per Roster restrictions. No more than 7 substitutes allowed on bench per game.
- ix. Yellow and Red Cards applicable.
  - Yellow Card team plays with 1 less player for 10min.
  - Red Card team continues playing with 1 less player for the duration of the game. Player that conceded red card may not continue with the game and is banned for the next match.

#### e. U13 - U17:

- i. All FIFA rule apply as stated in the FIFA rules and regulations.
- ii. 4 Substitution are allowed per team.
- iii. "Fair play zone" at least 3 meters.

## **8 PLAYERS' EQUIPMENT**

- 8.1 The Under 9, 10, 11 and 12 age groups shall play with a size four (4) ball and the Under 13, 15, 17, 19 and 21 age groups with a size five (5) or senior size ball.
- 8.2 Boots and shin guards shall be compulsory gear in all age groups.
- 8.3 During play-off stages and final matches boots and shin guards are compulsory for all age groups.
- 8.4 Teams shall be dressed neatly and uniformly in a manner that clearly distinguishes one team from another, one goalkeeper also being clearly distinguished from the other and from the other players on the field, each team having an alternative outfit at hand for this purpose.
- 8.5 The home and away colors of teams shall be registered with the Executive Committee and may only be changed once a written request to that effect has been approved by the Executive Committee.

## 9 MATCH OFFICIALS

- 9.1 Appointing of match officials
- 9.1.1 The Head Coach or competition organizer shall appoint an impartial third member to provide officials for matches in all competitions unless the responsibility to arrange match officials is delegated to the home team.
- 9.1.2 The officiating member is responsible for alternative arrangements should its officials be unable to handle a match they are appointed to.
- 9.1.3 Once a match resumes, opponents have as a matter of fact, accepted the officials handling such a match and no decisions made by such officials on the field of play may be contested.
- 9.1.4 For the final rounds of competitions, officials shall be appointed according to merit.

- 9.1.5 The Head Coach or competition organizer shall appoint a fourth official or match commissioner for matches played in the final rounds of a competition.
- 9.1.6 No pupil shall be allowed to referee a match in the under 15 to 21 age groups but pupils who have attained the age of 17 years and have been properly trained and instructed may officiate matches in the under 9 to 13 age groups.
- 9.1.7 Pupils from the officiating school who have attained the age of 17 years and have been properly trained and instructed, may be used as assistant referees.
- 9.1.8 For officiation of matches volunteers and students are used that went through basic referee courses organized by the body. These volunteers will officiate at ages U9-U17.
- 9.2 Rights and duties of match officials
- 9.2.1 To attain an excellent working knowledge of the laws of the game and keep abreast of developments in such laws and their interpretation.
- 9.2.2 To attend training opportunities offered by the Body, or other institutions.
- 9.2.3 To uphold the content and spirit of the laws of the game and the Body's Constitution and its bylaws.
- 9.2.4 To objectively and without bias enforce the laws of the game, thereby earning the respect of members, team officials, players and spectators.
- 9.2.5 To be professionally dressed and conduct themselves professionally at all times.
- 9.2.6 To conduct effective age control before each match.
- 9.2.7 To note all information relevant to a match and the conduct of team officials, players and spectators on the score card of a match, including the names of goal scorers, the names of substitutes and time of substitution, the reason for the cautioning or dismissal of a specific player and the details of protests lodged by either team.
- 9.2.8 To submit a detailed account of serious cases of misconduct on the part of any member, team official or player to the Head Coach or competition organizer within two (2) days of a match in which such events occurred.
- 9.2.9 To submit a detailed report of events leading to the abandonment of a match to the Head Coach or competition organizer within two (2) days of the occurrence of such an event.
- 9.2.10 To exercise, in a responsible manner, all other rights and duties conferred upon by match officials through the laws of the game.

#### **10 STRUCTURE OF COMPETITIONS**

10.1 The Management Committee may, upon considering the number of participants in a competition, decide to draw teams into a number of groups within which the preliminary rounds of a competition shall be contested.

- 10.2 The Management Committee shall determine procedures and mechanisms used to conduct a draw.
- 10.3 The Management Committee shall appoint a Competition Organizer who shall serve as the chief administrator of a competition or phase of a competition and shall appoint Group Conveners who shall serve as the competition organizers for stages of a competition decided within groups.
- 10.4 The Management Committee shall decide whether one (1) or two (2) rounds of matches shall be played during the preliminary phase of a competition.

# 11 RIGHTS AND DUTIES OF COMPETITION ORGANIZERS / GROUP CONVENERS

- 11.1 To do everything necessary to facilitate and ensure the effective organization and running of competitions.
- 11.2 To serve as a link between members and the Management and Disciplinary Committees respectively.
- 11.3 To communicate rules, regulations, procedural arrangements and other important information to members.
- 11.4 To have regular meetings with members.
- 11.5 To draw up detailed fixture lists for a competition.
- 11.6 To appoint match officials and administrate the evaluation of such officials by participants.
- 11.7 To attend matches regularly and ensure all rules and regulations are properly observed at the field of play.
- 11.8 To ensure that only duly registered players participate in competitions.
- 11.9 To receive and evaluate score cards, process match results and regularly report results and log standings to participating members and the Management Committee.
- 11.10 To record the names of goal scorers.
- 11.11 To keep a record of cautions and dismissals and enforce the suspension of players.
- 11.12 To notify the Disciplinary Committee of all transgressions mentioned in paragraph 2 of Annexure B and other cases of misconduct, and to inform members of ensuing changes of result.
- 11.13 To submit a detailed report and log standings to members and the Management Committee on completion of a competition or a part or phase thereof.
- 11.14 To keep safe score cards and other documents pertaining to matches or other activities, and after completion of a competition or part thereof, to summarize and file such documentation.
- 11.15 To handle any other duty or function delegated by the Management Committee.

## **12 GENERAL**

- 12.1 Coaches shall accompany teams to all matches and must be present at the field of play throughout matches.
- 12.2 Coaches, teachers and their schools or academies shall bear full and final responsibility for the behavior of team officials, players and spectators of their school on and next to the field of play.
- 12.3 Opponents have the responsibility to consult each other before matches, to confirm details of fixtures and furthermore confirm such details with match officials.
- 12.4 Members bear full responsibility for internal organizational and administrative matters.

## **ANNEXURE B**

## **DISCIPLINARY PROCEDURE**

#### 1 SUSPENSION

- 1.1 Any player who receives three (3) cautions in any number of matches of a competition shall automatically be suspended for the first subsequent match in that competition if only one (1) round of matches is played, and for the first two (2) subsequent matches in that competition if more than one (1) round of matches are played.
- 1.2 Any player dismissed during a match shall automatically be suspended for the first subsequent match in that competition if only one (1) round of matches is played, and for the first two (2) subsequent matches in that competition if more than one (1) round of matches are played.
- 1.3 The cautioning of a player shall expire nine (9) months after the original issuing thereof.
- 1.4 Cautions, dismissals and suspensions effected thereby shall be carried over to the final rounds of all competitions.
- 1.5 Cautions, dismissals and ensuing suspensions shall be carried over to each subsequent season of a competition.
- 1.6 For the purpose of suspension, matches for which the points are handed down by opponent or matches for which opponents fail to turn up, shall be considered as a match for which the player was suspended.
- 1.7 Any player or official found guilty of serious misconduct while representing a schools' or regional team, shall be suspended from all activities of the Association for such a period of time as determined by the Disciplinary Committee, such serious misconduct including the misrepresentation of a player's age.

## **2 CHANGING OF RESULTS**

- 2.1 Any team guilty of one or more of the following transgressions shall automatically forfeit the points for a match and lose such a match with a score of three (3) goals to nil (0), unless the opponent had scored a more advantageous result at the point when the match was concluded or interrupted. In case both teams are guilty of one or more of these transgressions, no points shall be awarded for the match and both teams shall lose with a score of nil/nil (0:0).
- 2.1.1 Failure to turn up for a match.
- 2.1.2 Failure to start a match within the fifteen (15) minutes grace period allowed for after the scheduled kick-off time.

- 2.1.3 Postponing a match less than 36 hours before the scheduled kick-off time without the consent of the opponent.
- 2.1.4 Failure to meet the requirements for age control.
- 2.1.5 The use of players not meeting the requirements for age control.
- 2.1.6 The use of unregistered players.
- 2.1.7 The use of suspended players.
- 2.1.8 The use of players too old to participate in a specific age group.
- 2.1.9 The use of players registered in an older or more senior age group.

# 2.1.10 The regular use of players in more than one team or club.

- 2.1.11 Failure to submit the score card for a match in time.
- 2.1.12 Using pupils as referees in age groups where it is prohibited (Under 15 upward).
- 2.1.13 Using more than the prescribed number of Under 21 players in Super League / Cup matches.
- 2.1.14 Failure to provide referees for a home match (if this is the responsibility of the home side).
- 2.1.15 Failure to book / arrange / properly prepare the field of play for a home match.
- 2.1.16 Using players registered late without proper approval within seven (7) days of the original application for late registration.

## **3 PROTESTS**

- 3.1 The transgressions mentioned in paragraph 2.1. hereof shall be considered as legal grounds for a protest.
- 3.2 Protests shall be noted on both score cards of a match by the referee only, and only before, during or directly after a match.
- 3.3 No decision made by a match official during a match shall be subject to protest.
- 3.4 The Disciplinary Committee shall immediately make a decision in case a protest indicates an infringement mentioned in paragraph 2.1. hereof, immediate disciplinary steps being affected against the guilty party or parties.
- 3.5 In cases not provided for under paragraph 2.1. members shall be invited to a Disciplinary Committee meeting to argue and prove their case before a final decision is made, such a meeting to be convened within seven (7) days of the match at which the protest was noted.
- 3.6 A member shall have the right to lodge an appeal against any decision made by the Disciplinary Committee in respect of a protest, provided the requirements for appeal are met.
- 3.7 No fee shall be charged for the right to protest.

#### 4 APPEALS

- 4.1 Appeals against decisions made by the Disciplinary Committee shall be in writing, stating good reason, and shall be addressed to the Chairman of the Association.
- 4.2 Appeals must be lodged within two (2) days of the announcement of the Disciplinary Committee ruling.
- 4.3 Appeals shall be considered and approved by the Disciplinary Committee which shall convene a meeting to hear such an appeal within three (3) days after the approval thereof.
- 4.4 Plaintiffs and defendants shall be invited to an appeal hearing and will have the right to argue and prove their case before a decision is made.
- 4.5 Members have the right to a second appeal should the Disciplinary Committee turn its case down, such appeals to be in writing, stating good reason, and addressed to the Chairman of the Union's Regional Executive.

## 5 FINING

- 5.1 The Disciplinary Committee has the right to impose a fine on any member, team, player or official found guilty of contravening the objectives, Constitution and By-laws of the Body, the amount of such a fine being determined by the severity of the transgression.
- 5.2 Until such time as a member, team, player or official has fully paid a fine, such member, team, player or official shall not qualify for participation in any of the Body's activities, any results obtained during the time the payment of a fine is in arrears, being disallowed.
- 5.3 The Disciplinary Committee shall decide dates for the payment of fines and the interest charged on fines which are in arrears.

#### **6 SUSPENSION**

- 6.1 A member, team, player or official may be suspended by the Disciplinary Committee once found guilty of the violation of the content and spirit of the Body's Constitution, its rules, regulations and By-laws.
- 6.2 Such suspended member, team or individual shall have only observer status at activities of the Body and shall not be allowed to take part in any activities for such period of time as determined by the Disciplinary Committee.
- 6.3 A suspended member, team or individual may appeal to the Disciplinary Committee against the said suspension, and should such appeal be turned down, to the Management Committee.

#### **7 EXPULSION**

7.1 In cases of serious misconduct the Disciplinary Committee may expel the guilty member, team, player or official from the Body.

- 7.2 Expelled members, teams or individuals shall not be allowed representation at any meeting of the Body and shall not participate in any activities of the Body.
- 7.3 An expelled member, team or individual has the right to appeal, provided the requirements for appeal are met and the correct procedure is followed.
- 7.4 An expelled member, team or individual may apply for readmission to the Body before the start of a new season, such application to be considered and approved by the Management Committee.

# **8 GENERALS**

8.1 Members shall refrain from reporting / referring a dispute or events relating to a dispute to another / higher authority until such time as the matter has been properly heard by the Disciplinary Committee and all procedures allowed for within the framework of the Constitution and its By-laws have been exhausted.

## **ANNEXURE C**

## **TROPHIES, MEDALS AND PRIZES**

## 1 TROPHIES

- 1.1 A floating trophy shall be awarded to the winner of each competition in every age group excluding Cup competitions conducted in order to determine the team which shall represent the region at national level.
- 1.2 A floating trophy shall be awarded to the Administrator of the Year, decided by the Executive Committee upon the evaluation of nominees by various competition organizers.
- 1.3 Trophies shall remain the property of the Association, except if such floating trophy is won for three (3) consecutive seasons by the same member, team or individual, in which case it shall become the property of the winning school or individual.
- 1.4 Members shall acknowledge the receipt of trophies in writing.
- 1.5 Trophies must be returned to the Chairman on or before the date determined by the Annual General Meeting for that purpose.
- 1.6 Members have the responsibility to engrave their names and the year of the award on the trophy.
- 1.7 In case of the damage or loss of a trophy, the member in possession of such trophy shall be responsible for repairing or replacing the trophy in a manner that meets the satisfaction of the Executive Committee.

## 2 MEDALS

Medals may be awarded to the winners of a competition and to the second and third placed teams in such competition.

## 3 PRIZES

The Management Committee shall decide the form which prizes take, if any are awarded.

#### 4 GENERALS

In cases of misconduct, suspension or expulsion, trophies, medals and prizes may be withheld.

## **ANNEXURE D**

#### 1. CODES OF CONDUCT

#### 1.1. OFFICIALS

- 1.1.1.Committee members, organizers, coaches, match officials and teachers or parents involved with a schools', regional or national team shall at all times and under all circumstances:
- 1.1.2.Consider their duties as an important priority and prepare for and execute such duties in a positive and organized manner, with the necessary loyalty, commitment and professionalism.
- 1.1.3.In appearance, language and behavior proudly respect the spirit and content of the Body's Constitution and its By-laws.
- 1.1.4. Respect the laws and spirit of the game of football.
- 1.1.5.Treat fellow officials and schools' players and spectators courteous, with respect and reverence, without prejudice.
- 1.1.6. Honor the language, culture, traditions, religion and property of other schools, teams and individuals.
- 1.1.7.Remain self-disciplined and in control of their words and actions, refraining from behavior that may offend fellow officials, players and spectators.
- 1.1.8.Behave tolerant, sympathetic and understanding toward fellow officials, players and spectators.
- 1.1.9. Serve as disciplined and well-behaved role models for players and spectators, therefor refraining from alcohol and drug abuse before, during or after a match and from any other form of behavior which may negatively influence players and spectators.
- 1.1.10. Punctually attend meetings and matches and in a similar fashion perform other duties.
- 1.1.11. Be neatly and professionally dressed, in proper sport gear when executing duties on or next to the field of play.

## 2. PLAYERS

- 2.1. Players selected for clubs, schools', academies, regional or national teams shall at all times and under all circumstances:
  - 2.1.1. Respect the laws and spirit of the game of football.
  - 2.1.2. Respect the spirit and content of the Association's Constitution and its By-laws.
  - 2.1.3. Consider their development as players and persons as a high priority, making use of all opportunities available to this end.
  - 2.1.4. Act in a disciplined manner, remaining in control of their actions and words.
  - 2.1.5. Behave respectfully and courteous toward officials, fellow players and spectators, refraining from behavior that may offend such people in any way.
  - 2.1.6. Respect the language, culture, traditions, religion and property of others.
  - 2.1.7. Respect and value all facilities, equipment and buildings availed for their use.
  - 2.1.8. Be punctual and conscientious in performing their duties.

2.1.9. Be neatly and professionally dressed on and off the field of play.

# 3. **SPECTATORS**

- 3.1. Adults and children supporting a schools', regional or national team shall at all times and under all circumstances:
  - 3.1.1. Respect the laws and spirit of the game of football.
  - 3.1.2. Respect the spirit and content of the Association's Constitution and its By-laws.
  - 3.1.3. Act in a disciplined manner, remaining in control of their actions and words.
  - 3.1.4. Behave respectfully and courteous toward officials, players and fellow spectators, refraining from behavior that may offend such people in any way.
  - 3.1.5. Respect the language, culture, traditions, religion and property of others.
  - 3.1.6. Respect and value all facilities, equipment and buildings availed for their use.
  - 3.1.7. Positively criticize rather than denigrate or degrade officials, players and fellow spectators.